



**CURLING CANADA**  
**ANNUAL MEETING**  
**SEPTEMBER 28, 2019**  
**MINUTES**

**ANNUAL MEETING - CURLING CANADA  
BROOKSTREET HOTEL, KANATA, ONTARIO  
SATURDAY, SEPTEMBER 28, 2019**

**Meeting Chair: Maureen Miller**

**ATTENDANCE:**

**Member Association Executives (Voting Delegates)**

Mark Noseworthy (NF and Labrador)	Chris Mosher (Nova Scotia)
Dmitri Makrides (New Brunswick)	Sandy Matheson (Prince Edward Island) <i>by phone</i>
Marc-André Robitaille (Quebec)	Curtis Fairhurst (Alberta)
Elaine Brimicombe (Ontario)	Michael Szajewski (Northern Ontario)
Darren Oryniak (Manitoba)	Christy Walker (Saskatchewan)
Laini Klassen (Yukon)	Nick Saturnino (Northwest Territories)
Peter Muir (British Columbia)	Alison Griffin (Nunavut)

**Curling Canada Board**

Maureen Miller, Chair	Resby Coutts, Vice Chair
Angela Hodgson, Governor	George Cooke, Governor
Amy Nixon, Governor	Donna Krotz, Governor
Sam Antila, Governor	Paul Addison, Governor
John Shea, Governor	

**Curling Canada Staff**

Katherine Henderson, CEO	Al Cameron
Gerry Peckham	Danny Lamoureux
Justin Perry	Bill Merklinger
Nolan Thiessen	Kim Warburton
Brodie Bazinet	Karen Ryan

**Other Attendees:**

Amy Duncan (PE)	Lori Kaeser (NT)
Craig Baker (MB)	Ray Baker (MB)
Jim Wilson (SK)	Stephen Chenier (ON)
Scott Braley (BC)	Neil Campbell (BC)
Teri Palynchuk (BC)	Harold Walters (NF)
Marg Maranda (NB)	Steven Young (AB)
Phil Leger (NB)	Graham Prouse (World Curling Federation)
Peter Inch (Past Governor)	Scott Arnold (World Curling Federation)
Cathy Hughes (Past Governor)	Cathy Dalziel (Candidate)
Mitch Minken (Candidate)	Bill Biehl (Candidate)
Bernard Savoie (Candidate)	Chana Martineau (Candidate) <i>by phone</i>

**Parliamentarian**

Jason Robinson, Sport Law

**1.0 CALL TO ORDER, NOTICE OF MEETING AND PROOF OF MAILING**

Chair Maureen Miller called the Annual Meeting to order at 9:00 a.m.

Katherine Henderson, CEO, reported that on August 30, 2019 notice that the Annual Meeting would be held commencing at 9:00 am ET on September 28, 2019 at the Brookstreet Hotel, Kanata was emailed to the Curling Canada Board of Governors, Member Association Presidents, Member Association Executive Directors, Curling Canada National Staff, Affiliate Organizations, Nicole Mulligan (Sport Canada), Robert Rheume (BDO Canada), Candidates for Election and Jason Robinson (Parliamentarian). Background information was included with the distribution of the notice of meeting.

## **2.0 REPORT ON CREDENTIALS OF DELEGATES AND QUORUM**

CEO Katherine Henderson polled the meeting for voting delegates and a total of 14 votes were recorded. She advised there was a quorum for the meeting and that 8 constituted a simple majority. 10 constitutes a super majority for the purpose of voting on notice of motion 1.

## **3.0 ELECTION OF GOVERNORS TO THE CURLING CANADA BOARD**

Three elections were conducted under the supervision of Curling Canada's Governance Committee Chair Paul Addison and Parliamentarian Jason Robinson. Auditor Robert Rheume consented to be scrutineer for the elections.

Each of the candidates running for office confirmed their intention to participate in the elections both for positions that were for a 4-year term and for a two-year term. Nominations received in advance of the meeting were announced:

- Bill Biehl (MB)
- Cathy Dalziel (NS)
- Chana Martineau (AB)
- Mitch Minken (SK)
- Bernard Savoie (NB)

There were no further nominations from the floor.

Election 1: Governor's position on the Board for a 4-year term (Female only) was held:

Candidate elected for this position: Chana Martineau

Election 2: Governor's position on the Board for a 4-year term (Male or Female) was held:

Candidate elected for this position: Mitch Minken

Election 3: Governor's position on the Board for a 2-year term (Male or Female) was held:

Candidate elected for this position: Cathy Dalziel

The newly elected Governors were invited forward to accept their crest and were given the opportunity to thank the Member Association delegates for their support.

**MOTION: AM 2019.01**

**Moved by Curtis Fairhursts (AB), seconded by Peter Muir (BC) that the ballots from the elections be destroyed.**

**CARRIED**

## **4.0 MINUTE OF SILENCE FOR DECEASED MEMBERS**

A moment of silence was observed in respect for members of the curling fraternity who had passed away since the last Annual Meeting.

**5.0 APPROVAL OF AGENDA**

**MOTION: AM 2019.02**  
**Moved by Laini Klassen (YT), seconded by Christy Walker (SK), that the 2019 Annual Meeting agenda be approved.**  
**CARRIED**

**6.0 APPROVAL OF MINUTES**

No errors or omissions were brought forward related to approval of the following minutes:

**MOTION: AM 2019.03**  
**Moved by Nick Saturnino (NT), seconded by Mark Noseworthy (NF), that the Minutes of the September 28 and 29, 2018 Annual Meeting be approved.**  
**CARRIED**

**MOTION: AM 2019.04**  
**Moved by Chris Mosher (NS), seconded by Darren Oryniak (MB), that the Minutes of the December 5, 2018 Special Meeting be approved.**  
**CARRIED**

**7.0 BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

**8.0 CORRESPONDENCE**

It was reported that Curling Canada's correspondence is handled on a daily basis through the national office in Ottawa.

**9.0 REPORT OF THE CHAIR AND BOARD OF GOVERNORS**

**9.1 Report presented by Chair Maureen Miller (see addendum)**

**10.0 BUSINESS FOR THE 2019 ANNUAL MEETING - MOTIONS**

**1) Notice of Motion: Curl BC**

**Be it resolved that By-law I. (1) be amended as follows:**

**"Member" of the Association means a Provincial, Territorial, or Regional Association (Ontario and Northern Ontario) that has been incorporated as a not-for profit corporation or society serving as the governing sport organization for curling within its defined geographic borders.**

**Members are responsible for registering the curling facilities situated within their borders unless two adjoining Members mutually agree a given facility would be better serviced by the adjoining Member;**

Curl BC Vice Chair Neil Campbell advised that Curl BC had decided to withdraw their notice of motion. He thanked the curling clubs of northeastern BC for submitting letters that assisted

Curl BC and Curling Alberta to develop the following recommendations. Neil asked that the following statement be included in the meeting's record:

Curl BC withdraws the motion to amend the definition of "Member" in sections I. (1) of the Curling Canada *Bylaws* with the following recommendations:

1. BC and Alberta have come to an understanding that they will endeavor to resolve the issue of the Northeast BC curling clubs on or before 31<sup>st</sup> January 2020. Both associations agree that they need to consult with their respective Boards, as well as with the curling clubs in the region, and that this will provide time to understand the relevant legislation, risks and liabilities. Both parties accept Curling Canada's offer of assistance in this matter.
2. Both parties also recommend that Curling Canada and its Board of Governors, with appropriate member consultation, strike a review of the definition of "member" in the *Bylaws* in light of current risks that have been identified related to provincial legislation. We request that a preliminary review be presented to Member Associations on or before 31<sup>st</sup> January 2020 with a full report back to the Members by the Board of Governors for the April/May Members Association meeting.

Notwithstanding, Curl BC reserves the right to present this motion at the 2020 Annual General Meeting if these conditions are not met.

## **11.0 REPORT OF THE FINANCE AND AUDIT COMMITTEE**

John Shea, Chair of the Finance and Audit (F & A) Committee introduced Auditor Robert Rheume from BDO Canada and Bill Merklinger, Executive Director, Corporate Services, Curling Canada to present the financial report on the audited statements for 2018-2019.

Mr. Rheume reported that BDO is pleased to have Curling Canada as a client and their inaugural experience of working with Curling Canada on the 2018-2019 audit was a positive one. He summarized the audit findings and expressed BDO's confidence in issuing the clean, unqualified audit opinion dated August 25, 2019. He further stated that Curling Canada is in a very stable financial position with a healthy balance sheet showing a solid foundation and reason for optimism moving forward.

### **11.1 2018-2019 Audited Statements**

**MOTION: AM 2019.05**  
**Moved by Peter Muir (BC), seconded by Mark Noseworthy (NF), that the Curling Canada Audited statements for 2018-2019, including the audited statements for the 2019 Continental Cup of Curling, be accepted as presented.**

**CARRIED**

### **11.2 Confirmation of Auditor's Appointment**

**MOTION: AM 2019.06**  
**Moved by Nick Saturnino (NT), seconded by Curtis Fairhurst (AB), that BDO Canada be appointed as Curling Canada's auditors for the 2019-2020 fiscal year.**

**CARRIED**

## **12.0 DATE OF NEXT ANNUAL GENERAL MEETING**

Chair Maureen Miller announced that Curling Canada's 2020 Annual Meeting would take place on Saturday, September 26, 2020. Negotiations with a host hotel are currently underway and the location will be announced in the near future.

## **13.0 ADJOURNMENT**

As both Resby Coutts and Maureen Miller were completing their tenure, they thanked the members for having provided them with the opportunity to serve on the Curling Canada Board.

Having dealt with all items on the agenda, Elaine Brimicombe (ON) moved, Dmitri Makrides (NB) seconded that the meeting adjourn.

**CURLING CANADA BOARD OF GOVERNORS  
CHAIR MAUREEN MILLER  
2018-2019 REPORT**

2018/2019 started with the Board doing some development on cohesion of the Board, we reviewed our Strategic Plan and Business Plan in November 2018.

We revised the communication plan with the members to be quarterly to allow for more time for the Board's Committees to do their important work. The Board felt this worked for them to allow more time for committee work.

We met quarterly with the Member Associations to discuss items of equal interest and to talk about Consultation and Engagement. In May we had a face-to-face meeting to work on the process of engagement and to discuss Risks and Risk Governance.

The Board's accomplishments this year were:

Restructure of the Board's Committees and Terms of References: Curling Canada evolved to having three committees - Human Resources; Finance; Governance and an International Delegation that represents them.

We are currently In the process of rewriting the Policy Registry with a view to separating the procedures/operational items from the policy statements and updating them to reflect the other changes the organization is making.

We changed the Board Structure with the By-law change to remove the Vice Chair and realigned those duties into the three main Committee Chair's job descriptions.

We have moved our Governance Model from Carver to risk-based decision making which sees the Board look at what are the risks to the organization in our decision making and how does it fit into our strategic plan, goals and objectives.

Curling Canada has achieved Financial Stability and surpassed our target for our Reserve – one year early!

We also sent a delegation to World Curling Federation Meetings twice this year to meet with other Member Nations and discuss curling. To that end, the WCF has embarked on its own journey to look at its organization and its Strategic Plan.

We commissioned an independent party to assist us to review how we provide curling – Canada wide and System Wide and rolled out the recommendations to the Members which you saw yesterday. The Review of Curling is being watched by our funding partners with much interest as we attempt to find ways to maximize the value of curling for curlers at all levels, fans, coaches, officials and those who are fans but don't know it yet. Yesterday we, as an organization, began brainstorming about how we can tackle some of the tough challenges facing us.

We say it often but it never seems enough. We have the best staff in curling. I would ask our staff around the room to please stand and be recognized by our Member Associations. These people do

incredible work on a daily basis for curling, this isn't just a job for them, and they love our sport. Thank you!

It's been a busy year of change and I would like to thank the Board of Governors and all the members on each of our committees for their willingness to roll up their sleeves and get the work done.

As you can see the Board has worked hard and while we do all the things I outlined, we also completed our own self evaluation and an evaluation on whether we were compliant to policy and the Board's annual plan.

I can report that the Board does this job with equal vigor and looks for ways to improve over the next year. I thank each of the Governors for their contributions to curling, and their willingness to give the time, whenever it's required, regardless.

I'd like to thank the Member Associations and their Executive Directors, who work hard in their jurisdictions to deliver curling to Canadians.

I would also like to thank Karen and Kathy for all the work they do to assist the Board throughout the year.