

K-W GRANITE CLUB

ICE TECHNICIAN/FACILITIES MANAGER

Our club is currently looking for an experienced Ice Technician/Facilities Manager. This position is an integral role in the customer service and professional image of our club. The Ice Technician/Facilities Manager will provide the highest possible quality of ice throughout the curling season. Qualified candidates will have excellent verbal and written communication skills, a strong ability to multi-task and a friendly demeanour.

Job Description

Reporting to the Board of Directors, the Ice Technician/Facilities Manager is responsible to achieve and maintain the highest possible quality of ice throughout the curling season and for all Special Events, Spiels and Camps. This position will lead and co-ordinate the efforts of the volunteer Ice Assistants and scheduling ice maintenance technique and ice management process. As we currently host the Trillium Camp, our ice making activities run from Early August to mid-April.

Main Responsibilities

- Accountable to manage the startup and shutdown of Ice Plant and ensure maintenance log is kept up to date daily
- Prepare and maintain the ice surface to the highest possible standard and ensure tools are properly maintained and serviced as required. Service log to be maintained as maintenance work is completed
- Perform or direct to have scrape (every 2nd draw), pebble and nip done prior to each league and rental draw. Flood as required to maintain ice surface at highest possible standard
- Perform/oversee mid-season major ice maintenance during the Club curling break (Christmas Break)
- Assess and perform rock maintenance/repair as required. Interface with members and Board to gather information on ice and rocks
- Accountable to plan, train and supervise Ice Assistants in the operations of scrape, clean, pebble/nip and recruit volunteer Ice Assistants as appropriate
- Be present at agreed times for all Major Bonspiels and some evening league play to monitor ice conditions and ensure best possible quality (minimum 2/week)
- Collaborate with VP Curling to establish the ice maintenance schedule for distribution to VP Curling and Operations Manager. Update as required
- Ensure all tasks executed are in accordance with all safety rules and completed in a professional and courteous manner at all times
- Attend (at Club expense) periodic approved clinics/courses/seminars to update knowledge and maximize effectiveness in the job
- Accountable to manage, prepare for and co-ordinate end of season ice removal, utilizing outside resources as required
- Maintain Ice Shed and associated equipment through the off-season and liaise with City of Waterloo building maintenance staff for optimum operational efficiency while working within the budget
- Report to the Board of Directors on a monthly basis (written or in person)
- Act as ambassador toward all Club members, guests and the public while fostering a welcoming atmosphere for all patrons
- Other assorted duties as requested by the Board of Directors

- **Qualifications and skills**

- 4+ years' experience as an Ice Technician with minimum of Level 2 certification
- Excellent verbal and written communication skills
- Strong knowledge of ice maintenance and machinery with meticulous attention to detail
- CPR, WHMIS and basic First Aid (or willingness to obtain within 6 months of engagement)
- Highly organized with a strong work ethic
- Good interpersonal skills
- Computer literate
- Proactive nature

This is a **Full Time Position** with extended hours during the curling season (approximately August 1 – mid-April) and reduced hours (approximately 20/week) in the off-season period (mid-April to end of July).

A **Benefit Program** is included in the compensation package.

Applicants please reply with resume to applicationskwg@gmail.com